












**“ARE YOU USING
MICROSOFT 365
TO ITS FULL
POTENTIAL?”**

TAB Training & Consulting, LLC

WHAT'S HAPPENING IN APRIL 2022?

-  APRIL 2022 THEME: **FINANCIAL LITERACY**
-  TABWEEK: APRIL 11 TO APRIL 16, 2022
-  MICROSOFT 365 1:1 MINI SESSIONS
 -  EVENING CRAWLER SESSIONS (MON-THU: 6-11 PM)
 -  WEEKEND WARRIOR SESSIONS (SAT/SUN: 1-4 PM)
-  TABTC, LLC VIRTUAL BUSINESS SHOWCASE - 4/11/22
-  TABVIRTUAL: MANAGE YOUR PERSONAL FINANCES 2.0
 -  TU/WE EVENING **OR** SAT(2) DAY CLASSES [PAGE #2]
-  TABVIRTUAL ELEARNING CLASSES - **NOW AVAILABLE!**

APRIL IS FINANCIAL LITERACY MONTH

Financial Literacy affects us professionally, personally, and academically. In the workplace you are balancing labor hours for your department. At home you are balancing vacations, child-care, monthly expenses, and maintaining work-life balance. Academically you are planning post secondary education to improve your career options or move up the corporate ladder. Each area requires careful maintenance of personal/family income versus expenses. Building one's human capital usually comes at some cost.

TAB Training & Consulting, LLC promotes how Microsoft Excel can be used as an essential tool for recording, managing, and making financial decisions. Our services are offered through partnerships with community-based organizations, local city agencies, and directly to individuals within the community. Our virtual learning includes individual self-paced eLearning modules, 1:1 coaching, 1:1 tutoring, and small groups of 5-10 people per session.

Want to learn more about our services, click [here](#) to book a FREE virtual coffee consultation to determine which service path is right for YOU or YOUR organization !



TABWEEK

APRIL 11-16, 2022

FINANCIAL LITERACY MONTH



MICROSOFT 365 MINI-SESSIONS

*Maximize your work potential with
my introductory byte-sized sessions*

Fill out a short web
form to start your
Microsoft 365 Journey - TODAY

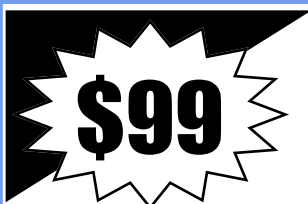
BUSINESS SHOWCASE KICKOFF EVENT



Click [here](#) to save your virtual seat

Monday, April 11, 2022

6:00 PM - 7:30 PM CST



FEATURED COURSE



MANAGE YOUR PERSONAL FINANCES 2.0 (MYPF) LEARNING PROGRAM - BASIC MODULE

The Manage Your Personal Finances 2.0 (or MYPF) Learning Program is created to provide individuals with the opportunity to enhance their knowledge of the Microsoft Excel application while developing a tool to track personal expenses to determine where money is being spent. The recording of such data into a Microsoft Excel-based tool provides invaluable information necessary to make personal financial decisions. Learn about such Excel concepts as data validation, SUMIF, and how to set up your next Microsoft Excel workbook...the right way!

BONUS: ALL attendees will receive our Microsoft Excel eLearning Course at no additional cost. This eLearning course also includes a 60-minute tutoring session with our Certified Microsoft Trainer - Troy A. Burgher who has 30+ years of Microsoft training knowledge and experience. Use the eLearning course to brush up on basic Microsoft Excel skills prior to or after attending your scheduled training course (a \$39 value).

Click [HERE](#) to register for upcoming training courses.
All virtual course scheduled times are posted as CST.

MYPF 2.0 COURSE SCHEDULE



Class A (weekend class 01) - Session #1 & #2 [SAT]

4/2/22: MYPF 2.0 - Basic Module Pt. 1 [10:00 am-12:00 pm]
4/9/22: MYPF 2.0 - Basic Module Pt. 2 [10:00 am-12:00 pm]

Class B (weeknight class 01) - Session #1 & #2 [Tu/Th]

4/5/22: MYPF 2.0 - Basic Module Pt. 1 [6:00-8:00 pm]
4/7/22: MYPF 2.0 - Basic Module Pt. 2 [6:00-8:00 pm]

Class C (weekend class 02) - Session #1 & #2 [SAT]

4/16/22: MYPF 2.0 - Basic Module Pt. 1 [10:00 am-12:00 pm]
4/23/22: MYPF 2.0 - Basic Module Pt. 2 [10:00 am-12:00 pm]

Class D (weeknight class 02) - Session #1 & #2 [Tu/Th]

4/19/22: MYPF 2.0 - Basic Module Pt. 1 [6:00-8:00 pm]
4/21/22: MYPF 2.0 - Basic Module Pt. 2 [6:00-8:00 pm]



TABVIRTUAL eLEARNING COURSES

Did you know that eLearning (self-study) courses can be more effective than traditional instructor-led training?

Announcing our new learning experience, TABVirtual eLearning Courses, designed for you to invest in your "human capital" by upskilling/reskilling your core soft skills and / or Microsoft Office desktop skills.

Take control of your learning experience by working at your own pace and on your own time. Here at TAB Training & Consulting, LLC, we designed a hybrid service that offers both eLearning courses and 1:1 virtual coaching sessions to ensure that clients receive an effective and efficient learning experience with a productive learning environment.

CLICK [HERE](#) TO BEGIN YOUR JOURNEY

CONTACT INFORMATION

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Contact us TODAY!
To learn more about TAB Training & Consulting, LLC



TABRADIO RETURNS TO SUNDAYS ON
BLOGTALKRADIO.COM @ 1:00 PM CST
4/10/22 & 4/17/22
URL: www.blogtalkradio.com/tabtraining
Guest Call-in #: (517) 387-1288